

SECRET

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G



25X1A

4 August 1969

To: All Training Officers of the Agency

BEFORE-AND-AFTER-HOURS LANGUAGE TRAINING (BAHLT) PROGRAM

In addition to the after-hours courses in French, German, Russian, and Spanish, announced in OTR Special Bulletin 23-69 of 4 June, the Language School/OTR will offer a course in Italian and an additional course in French, before hours, as part of the same program, beginning 8 September 1969. These two additional classes will meet 0730-0930 hours at Headquarters and like the others, will be speaking courses and will meet three times per week on Monday, Wednesday, and Thursday.

All employees interested in participating in this Before-and-After-Hours Language Training (BAHLT) Program are reminded to submit their Requests for Internal Training (Form 73) through their component Training Officer as soon as possible. For the purpose of planning, no requests will be accepted after 22 August 1969 for this first running of the program.

The BAHLT Program is open to personnel from all Directorates. Participants will be chosen on the basis of the relevance of the language training to their career plans. Candidates who cannot attend at least eighty percent of the scheduled class hours will not be accepted. Enrollment is limited to no more than ten and no fewer than three per class. Students will participate with the understanding that their performance in the training will be evaluated and made a part of their permanent training record.



(Over, please)

SECRET

GROUP 1
Excluded from automatic
downgrading and declassification

All candidates must have taken the Modern Language Aptitude Test (MLAT) prior to entering a course. Those who are interested in the program for this fall and have not yet taken the MLAT are urged to have their training officers schedule them for the 14 August test date (this is the last MLAT given before classes start in September).

Candidates who are accepted will be so notified by the last week in August and given further administrative details.

Send all training requests through component training officers to OTR/ISS/AIR for processing. Direct any questions about the BAHLT Program to [REDACTED] OTR/LS, extension [REDACTED]

25X1A

SECRET